Dear Guest,

Thank you for choosing to host your retreat at the Ponderosa. To help you plan your service or program, we would like to provide an overview of the audio/visual equipment currently available in the chapel. Our chapel A/V setup is designed to be simple and functional, allowing guests to connect their own devices and operate the system as needed.

Please do not modify or make changes to our A/V systems. There is a $200 fee for disconnecting our A/V systems if we have to bring in a tech to put it back together. This includes the balcony sound booth area. Please use our system as it is set up or make plans to bring your own system.

Please note that Ponderosa provides only the equipment listed below. Guests are responsible for bringing any additional equipment they may need, such as their own sound board, adapters, computers, speakers or other specialized A/V equipment required for their retreat. If you have any questions regarding the chapel setup or would like clarification before your retreat, please contact:

Michael Kemp
(Cell) - 719-481-2482 ext114
(Email) - Michael@visitponderosa.com

The following equipment is available for guest use:

Display & Video

- TVs with HDMI connection

Audio Equipment

- Yamaha MG16 sound board
- 2 Wireless microphones
- 2 Wired microphones
- 1 Lapel microphone
- 4 XLR Cables (25 ft)
- 4 1/4" Instrument cables (10 ft)
- 2 DI boxes
- 2 Audio snakes (one available for guest setup and one connected to the **permanent** chapel sound system)

Lighting

- Lightboard with 4 fixture settings connected to stage wash and room lights.

We look forward to hosting you here at Ponderosa Retreat and Conference Center.

Sincerely,
Ponderosa Management






CHAUVET DJ
LED CONTROLLER


INPUTS
OUTPUTS
GUEST STAGE


CAMP STAGE

